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| **CPD PROGRAM – TRAINING PROGRAM EVALUATION REPORT** |

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| **Member Code** | **:** |  |  | **CPD Code** | **:** |  |
| **Training Title** | **:** |  |  | **Training Date** | **:** |  |
| **Venue** | **:** |  |  | **Speaker/Trainer** | **:** |  |

**Please provide the average rating for the following.**

**Note: 1 – Poor; 2 – Fair; 3 – Moderate; 4 – Good; and 5 – Excellent.**

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| 1. **CONTENT/TOPICS** | | | | | | | |
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|  | **Meeting objective** |  |  |  |  |
|  | **Relevancy** |  |  |  |  |
|  | **Coverage of content/topic** |  |  |  |  |

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| 1. **SPEAKER/Trainer** | | | | | | | |
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| **1.** | **Knowledgeable and skill** |  |  |  |  |
| **2.** | **Systematic and well-organised** |  |  |  |  |
| **3.** | **Quality of presentation materials/handouts** |  |  |  |  |

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| 1. **OTHERS** | | | | | | | |
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|  | **Administration** |  |  |  |  |
|  | **Scheduling and timing** |  |  |  |  |
|  | **Venue** |  |  |  |  |
|  | **Refreshments** |  |  |  |  |
|  | **Fees** |  |  |  |  |

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| 1. **OVERALL RATING** |

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| 1. **SUGGESTIONs/other comments** |

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