

CIRCULAR

Date:	15 April 2022	Ref No.:	PDS/ALL/SNZ-ms/008-22 (Total no. of pages: 2)
To:	UTMC, IUTA, CUTA, PRS PROVIDER, IPRA AND CPRA		
Attn:	Authorised Representative/Chief Executive Officer		

Misconducts during Interim FIMM Virtual Examination (IFVE)

1. In response to the pandemic, the IFVE was introduced on 23 February 2021 with the objective to offer virtual examinations for candidates who wish to sit for the Computerised Unit Trust Examination (CUTE) or Computerised Private Retirement Scheme Examination (CPRE).
2. Recently, our invigilators have identified a few misconduct cases by candidates where they were caught breaching the examination rules by cheating, referring to notes and/or missing from the examination session without a valid reason.
3. Whilst we have taken the necessary action against such candidates, this circular is issued to reiterate the following examination rules to be communicated to the IFVE candidates as a reminder:
 - a) Candidates are bound by examination rules.
 - b) Candidates must obey all the instructions and directions of the invigilator.
 - c) Candidates are not allowed to leave the examination room/place temporarily during the examination session, EXCEPT in the event of an emergency and with the Invigilator's permission.
 - d) Candidates will be observed by the Invigilator throughout the examination session and the session will be recorded.
 - e) The invigilator has the right to do a "360-degree" virtual verification on the examination room/place at any time during the examination.

- f) Only **1 warning** will be given on any suspicious act or movement (e.g. copying, referring to notes/textbooks, using handphones or other electronic gadgets, allowing other person to enter the examination room/space, communicating with a 3rd party on examination questions, etc).
4. FIMM has the right to disqualify or withhold candidates' result if they are found to have breached any of the above rules.
 5. FIMM will not hesitate to take stern action against any candidate found to have committed any misconduct during examination session, including imposing permanent barring from taking an examination with FIMM in the future.
 6. We would appreciate if you could disseminate this information and remind your candidates on the examination rules.
 7. Meanwhile, if you require any further information on this matter, kindly contact the following officers:
 - i) Mr Mohd Shakirin 03-78904242 ext 433 (shakirin@fimm.com.my)
 - ii) Ms Nor Azian 03-78904242 ext 435 (azian@fimm.com.my)
 - iii) Professional Development Services Department (exam@fimm.com.my)

Thank you.

Yours faithfully



Shahrul Nizam Zainol

Senior Manager, Professional Development Services Department