

27 January 2015

**CIRCULAR :** BR/PRS/TLK-yy/003-15  
(TOTAL NO. OF PAGES: 3)

**TO :** PRS PROVIDERS / INSTITUTIONAL PRS ADVISERS / CORPORATE PRS ADVISERS

**ATTN :** CHIEF EXECUTIVE OFFICER / AUTHORISED REPRESENTATIVES

Dear Sir/Madam,

**Private Retirement Scheme (PRS) Examination Schedule – March 2015**

PRS Examination will be conducted as below:

Examination Date	Closing Date	Location	Session Time	Capacity
7 Mar 2015 (Saturday)	9 Feb 2015	Universiti Utara Malaysia, Kuala Lumpur	10.00 - 11.30am (1.5 hours)	200
		Penang (To be advised)		200
		Sarawak (To be advised)		200
14 Mar 2015 (Saturday)	23 Feb 2015	University of Malaya (UM), Kuala Lumpur	10.00 - 11.30am (1.5 hours)	200
21 Mar 2015 (Saturday)	2 Mar 2015	University of Malaya (UM), Kuala Lumpur	10.00 - 11.30am (1.5 hours)	200
		Johor (To be advised)		200
		Sabah (To be advised)		200

You are advised to refer to the attached Notes to Candidates for the PRS Examination.

The PRS Examination fee is as follows:

No.	Type of Fee	Amount
1.	PRS Examination Fee	RM170 (first time and re-sit)

Please take note that the PRS Study Manual fee is included in the PRS Examination fee. If you wish to purchase additional copies, the price for the PRS Study Manual is **RM10**.

If you need any clarification, please contact our Business Registration Department at 03-20932600.

Thank you.

Yours faithfully  
Federation of Investment Managers Malaysia

  
**TAN LEE KIAW**  
Manager, Business Registration

Candidates are advised to take note of the following requirements as well as policies and procedures for the PRS Examination.

1. **General information on PRS Examination:**
  - Number of questions: 40 (multiple choice)
  - Duration: 60 minutes
  - Timing note: 7PM
  - Language: English, only Subjunctive Mood and Clause will be made available at any stage.
2. **Candidate Examination No. and Admission Ticket:**
  - Upon successfully registered for a PRS Examination session, candidates are required to obtain their respective Candidate Examination No. from the PRS Provider (PP), the personal PRS Adviser (PEA) or Corporate PRA Adviser (CPRA) to which they are attached (candidates collectively referred to as "relevant company"). Admission Ticket will be issued to candidate prior to the examination.
  - Candidate Examination No. is required to take the PRS Examination. Please make sure that you have the number ready prior to the examination.
3. **Location and Time:**
  - Put a map and direction in the response centre, kindly visit [www.fimm.com.my](http://www.fimm.com.my) and click "PRS Examination".
  - Allow yourself plenty of time to get to the PRS Examination Centre. FIMM recommends that you start your PRS Examination centre prior to tentative way to facilities with traffic pattern, parking availability, and public transportation options or constraints.
  - Candidates should arrive at the PRS Examination Centre at least 10 minutes before the start of the examination proper. Candidates arriving at the PRS Examination centre later than 15 minutes after the examination has started will not be admitted.
4. **Examination Site Coordinator (ESC):**
  - ESC will be employed in the examination room to assist candidates and ensure that candidates adhere to the PRS Examination requirements, policies and procedures. Should you require any assistance, please approach ESC for help. Questions concerning the content of the examination will not be entertained.
  - Candidates should listen carefully to and understand the instructions and directions given by ESC.
5. **Admission and Attendance:**
  - Candidates must present their original Admission Ticket together with original identity document i.e. Identity Card or Passport (for verification) before admission into the examination room. The ESC will deny admission to anyone who does not present a valid Admission Ticket and Identity document.
  - The following information will be verified by ESC before admission into the examination room:
    - (a) Candidate's Full Name,
    - (b) IC No. or Passport No. and
    - (c) Candidate Examination No. (to be obtained from relevant company as mentioned in Note 2)
  - Candidates with items (a) and (b) not matching or corresponding to those reflect on their identity documents will be barred from entering the examination room. Such candidates will be treated as absent. No refund will be given.
  - All candidates must sign on the Attendance Slip for their attendance registration purposes. Signing which candidates will be considered as absent.
6. **Things Allowed to Bring into Examination Room:**
  - Candidates are only allowed to bring with you Identity Card or Passport, non-programmable calculator and pencil(s). Other personal belongings such as brief cases, handbags (fully searched), cell phones and purses are to be left at a designated place as instructed by the ESC.
  - Notwithstanding, the examination centre (or ESC) will assume responsibility or liability for any loss, theft, or damage of your personal property.

7. **Examination Results**
- The results will be made available to you via the relevant company, that you contacted with which you remain from the examination date.
8. **Misconduct**
- Candidates found to be in breach of any of the examination rules, including other candidates, group or receiving help, violation of or abusing the examination questions during a time not indicated by the ESC or attempting to obtain papers from other sources, knowing and or intended breach from the examination centre, being part in an act of impersonation or other form of cheating, failing to follow the ESC's instructions or not complying with FIMM's instructions, policies or procedures, etc. may be disbarred from the examination process. In addition, you may be considered as other form of violation of misconduct, including violation of examination discipline and suspension or termination of your right to sit in PRS Examination.
9. **Restoration of Rights during Emergency**
- FIMM may decide to change the date, time, or conditions of the administration of the examination, or cancel the administration of the examination or choose to omit the candidate's results, either entirely across the board or at a particular examination centre or centres if FIMM, in its sole and absolute discretion, determines that any such action is needed to protect the integrity of the PRS Examination, or because administration of the examination or subsequent processing of the results is hindered by any factor that could not be reasonably prevented by the FIMM, including acts of God or other natural disasters and military authority. FIMM is not responsible or liable for any loss or other consequences arising from the aftermath events which are beyond its control.
  - Should there be any change or cancellation of examination sessions or results due to the above-mentioned events, the relevant company will be notified and will move to register for another PRS Examination session at no additional costs. Such registration must be submitted to FIMM within one month from the examination date.
10. **Policy Changes**
- FIMM may change the requirements, policies, and procedures governing the PRS Examination from time to time. Changes, if any, will be incorporated in this notice and the revised ones will be notified to all relevant companies.
  - Candidates are advised to check with respective relevant company to ensure that the latest version of the "Notes to Candidates" is made available.
11. **Appeal**
- Requests for appeal, if any, must be submitted to the relevant company and received by FIMM within 14 days from the date of the examination result. The appeal request should be accompanied with a payment of **RM2000** as processing fee. Please contact the relevant company for further details and procedures.
  - Requests for appeal received by FIMM later than 14 days will not be considered.