

9 September 2015

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TO : PRS PROVIDERS / INSTITUTIONAL PRS ADVISERS / CORPORATE PRS ADVISERS

ATTN : CHIEF EXECUTIVE OFFICER / AUTHORISED REPRESENTATIVES

Dear Sir/Madam,

Private Retirement Scheme (PRS) Examination Schedule – October 2015

PRS Examination will be conducted as below:

Examination Date	Closing Date	Location	Session Time	Capacity
3 October 2015 (Saturday)	21 September 2015 (Monday)	Monash University Selangor	10.00am – 11.30am (1.5 hours)	200
10 October 2015 (Saturday)	28 September 2015 (Monday)	Universiti Utara Malaysia (UUM), Kuala Lumpur	10.00am - 11.30am (1.5 hours)	200
		Johor (To be advised)		200
		Penang (To be advised)		200
17 October 2015 (Saturday)	5 October 2015 (Monday)	Universiti Utara Malaysia (UUM), Kuala Lumpur	10.00am - 11.30am (1.5 hours)	200
		Sarawak (To be advised)		200
		Sabah (To be advised)		200
24 October 2015 (Saturday)	12 October 2015 (Monday)	University of Malaya (UM), Kuala Lumpur	10.00am - 11.30am (1.5 hours)	200

Kindly take note that the above PRS Examination will be conducted in three (3) languages, i.e. English, Bahasa Malaysia and Chinese.

The PRSE schedule closing date will be two weeks before the examination date.

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You are advised to refer to the attached Notes to Candidates for the PRS Examination. The PRS Examination fee is as follows:

Type of Fee	Amount (RM)	GST of 6% (RM)	Amount including GST (RM)
PRS Examination Fee	170.00	10.20	180.20

If you need any clarification, please contact our Business Registration Department at 03-20932600.

Thank you.

Yours sincerely,

Federation of Investment Managers Malaysia



TAN LEE KIAW

Manager, Business Registration

Candidates are advised to take note of the following requirements as well as policies and procedures for the PRS Examination.

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| 1. General Information on PRS Examination | <ul style="list-style-type: none"> • Number of questions: 40 (multiple-choice) • Duration: 90 minutes • Exam time: 2015 • Language: English only. Examination in Bahasa Melayu and Chinese will be introduced with effectivity 27 June 2015. |
| 2. Candidate Examination No. and Admission Ticket | <ul style="list-style-type: none"> • Upon successful registration for a PRS examination session, candidates are required to obtain their respective Candidate Examination No. from the PRS Provider (PRP), Institutional PRS Adviser (IPSA) or Corporate PRS Adviser (CPRA) to which they are assigned. Candidates collectively referred to as "relevant company". Admission Ticket will be issued to candidates prior to the examination. • Candidate Examination No. is required to read the PRS Examination. Please make sure you have the number ready prior to the examination. |
| 3. Location and Time | <ul style="list-style-type: none"> • For a map and directions to the respective centers, kindly visit www.fimm.com.my and click "PRS Examination". • Allow yourself plenty of time to get to the PRS Examination Centre. FIMM recommends that you visit your PRS Examination centre prior to examination day to familiarise with traffic patterns, parking availability, and public transportation options or conditions. • Candidates should arrive at the PRS Examination Centre at least 30 minutes before the start of the examination period. Candidates arriving at the PRS Examination centre later than 15 minutes after the examination has started will not be admitted. |
| 4. Examination Site Coordinator (ESC) | <ul style="list-style-type: none"> • ESC will be notified by the examination center to make provisions and ensure that expectations align to the PRS Examination requirements, policies and procedures. Should you require any assistance, please approach ESC for help. Questions regarding the content of the examination will not be entertained. • Candidates should learn carefully to and understand the instructions and directions given by ESC. |
| 5. Admission and Attendance | <ul style="list-style-type: none"> • Candidates must present their original Admission Ticket together with original identity document (i.e. Identity Card or Passport for non-citizens) before admission into the examination room. The ESC will deny admission to anyone who does not present a valid Admission Ticket and identity document. • The following information will be verified by ESC before admission into the examination room: <ul style="list-style-type: none"> (a) Candidate's Full Name; (b) IC No. or Passport No. and; (c) Candidate Examination No. (to be obtained from relevant company at Examination Point 1). • Candidates with items (a) and (b) not matching or corresponding to those printed on their identity documents will be barred from entering the examination room. Such candidates will be treated as absent. No refund will be given. • All candidates must sign on the Attendance Slip for their attendance registration purposes. Failure which, candidates will be considered as absent. |
| 6. Things Allowed to Bring into Examination Room | <ul style="list-style-type: none"> • Candidates are only allowed to bring with you Identity Card or Passport, non-programmable calculator and pencils. Other personal belongings such as brief cases, handbags etc. (fully zipped off), bags and papers are to be left at a designated place as instructed by the ESC. • Neither FIMM, its examination center nor ESC will assume responsibility or liability for any loss, theft, or damage of your personal property. |

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7. **Examination Results**
- The result will be made available to you on the relevant company that you studied with within one month from the examination date.
8. **Miscellaneous**
- Candidates must be instructed during the examination that examples, displaying other candidates' going or receiving help, working or not working the examination questions during a test are prohibited by the TSC or attempting to obtain answers from other sources, removing and re-arranged paper from the examination centre, taking part in any act of impersonation or other form of cheating, failing to follow the TSC's instructions, or not complying with FIMM's requirements, policies or procedures, etc. may be disqualified from the examination centre. In addition, this may be subjected to other forms of penalties or restrictions, including voiding of examination results and suspension or withdrawal of your registration for PRS Examination.
9. **Reservations of Rights during Emergency**
- FIMM may decide to change the date, time, or conditions of the administration of the examination, or cancel the administration of the examination, or choose to void the examination results, either entirely across the board or at a particular examination centre or centres if FIMM, in its sole and absolute discretion, determines that any such action is needed to protect the integrity of the PRS Examination, or because administration of the examination or subsequent processing of the results is hindered by any factor that could not be reasonably prevented by the FIMM, including acts of God or other natural disasters and a military emergency. FIMM is not responsible or liable for any losses or other consequences arising from the abnormal events which are beyond its control.
 - Should there be any changes or cancellations of examination centres or results due to the abnormal event, the relevant company will be notified and will have to register for another PRS Examination session at no additional cost. Such registration must be submitted to FIMM within one month from the examination date.
10. **Policy Changes**
- FIMM may change the requirements, policies, and procedures governing the PRS Examination from time to time. Changes, if any, will be incorporated in these notes and the revised notes will be provided to all relevant companies.
 - Candidates are advised to check with respective relevant company to ensure that the latest version of the "Notes to Candidates" is made available.
11. **Appeal**
- Requests for appeal, if any, must be submitted to the relevant company and accepted by FIMM within 14 days from the date of the examination result. The appeal request should be accompanied with a payment of \$5125.00 as processing fee. Please contact the relevant company for further details and circumstances.
 - Requests for appeal received by FIMM later than 14 days will not be considered.