

2 October 2015

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To : PRS PROVIDERS / INSTITUTIONAL PRS ADVISERS / CORPORATE PRS ADVISERS

ATTN : CHIEF EXECUTIVE OFFICER / AUTHORISED REPRESENTATIVES

Dear Sir/Madam,

Private Retirement Scheme (PRS) Examination Schedule – November 2015

PRS Examination will be conducted as below:

Examination Date	Closing Date	Location	Session Time	Capacity
7 November 2015 (Saturday)	26 October 2015 (Monday)	University of Malaya (UM), Kuala Lumpur	10.00am – 11.30am (1.5 hours)	200
14 November 2015 (Saturday)	2 November 2015 (Monday)	University of Malaya (UM), Kuala Lumpur	10.00am - 11.30am (1.5 hours)	200
		Johor (To be advised)		200
		Penang (To be advised)		200
21 November 2015 (Saturday)	9 November 2015 (Monday)	University of Malaya (UM), Kuala Lumpur	10.00am - 11.30am (1.5 hours)	200
		Sarawak (To be advised)		200
		Sabah (To be advised)		200
28 November 2015 (Saturday)	16 November 2015 (Monday)	University of Malaya (UM), Kuala Lumpur	10.00am - 11.30am (1.5 hours)	200

Kindly take note that the above PRS Examination will be conducted in three (3) languages, i.e. English, Bahasa Malaysia and Chinese.

The PRSE schedule closing date will be two weeks before the examination date.

Confidential

You are advised to refer to the attached Notes to Candidates for the PRS Examination. The PRS Examination fee is as follows:

Type of Fee	Amount (RM)	GST of 8% (RM)	Amount including GST (RM)
PRS Examination Fee	170.00	10.20	180.20

If you need any clarification, please contact our Business Registration Department at 03-20932600

Thank you.

Yours sincerely,
Federation of Investment Managers Malaysia



TAN LEE KIAW
Manager, Business Registration

Candidates are advised to take note of the following requirements as well as policies and procedures for the PRS Examination

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| 1. General information on PRS Examination | <ul style="list-style-type: none"> • Number of questions: 40 (one/two choice) • Duration: 90 minutes • Timing zone: GMT • Language: English only. Examination to feature Material and Chinese, will be introduced at a future date. 27 Jan 2011 |
| 2. Candidate Examination No. and Admission Ticket | <ul style="list-style-type: none"> • If you successfully registered for a PRS Examination session, candidates are required to obtain their respective Candidate Examination No. from the PRS Provider (PRP), Institutional PRS Advisor (IPA) or Corporate PRS Advisor (CPRA) to which they are attached. Candidate numbers issued to us "relevant company's" Admission Ticket will be issued to candidates prior to the examination. • Candidate Examination No. is required to take the PRS Examination. Please make sure that you have the number ready prior to the examination. |
| 3. Location and Time | <ul style="list-style-type: none"> • For a map and direction to the respective centres, please visit www.fimm.com.sg click "PRS Examination". • Allow yourself plenty of time to get to the PRS Examination Centre. FIMM recommends that you visit your PRS Examination centre prior to examination day to familiarise with route, means, parking availability, and public transportation options as convenient. • Candidates should arrive at the PRS Examination Centre at least 30 minutes before the start of the examination process. Candidates arriving at the PRS Examination centre less than 15 minutes after the examination has started will not be admitted. |
| 4. Examination Site Coordinator (ESC) | <ul style="list-style-type: none"> • ESC will be stationed at the examination rooms to assist candidates and ensure this facility adheres to the PRS Examination requirements, policies and procedures. Should you require any assistance, please approach ESC for help. Queries concerning the content of the examination will not be entertained. • Candidates should listen carefully to and understand the instructions and directions given by ESC. |
| 5. Admission and Attendance | <ul style="list-style-type: none"> • Candidates must present their original Admission Ticket together with original identity document (i.e. Identity Card or Passport for verification) before admission into the examination rooms. The ESC will deny admission to anyone who does not present a valid Admission Ticket and original document. • The following information will be verified by ESC before admission into the examination room: <ul style="list-style-type: none"> (a) Candidate's Full Name, (b) IC No. or Passport No. and (c) Candidate Examination No. (to be obtained from relevant company or relevant adviser.) • Candidates with items (a) and (b) not matching or corresponding to those printed on their Identity Documents will be barred from entering the examination room. Such candidates will be issued an alternate No return will be given. • All candidates must sign the Attendance Slip for their attendance registration purposes. Signing where candidates will be considered as absent. |
| 6. Things Allowed to Bring into Examination Room | <ul style="list-style-type: none"> • Candidates are only allowed to bring with you Identity Card or Passport, non-programmable calculator and pencils. Other personal belongings such as bags, coats, hand phones (not switched on), books and papers are to be left in a designated place as instructed by the ESC. • Moreover, FIMM, the examination centre and ESC will assume responsibility or liability for any lost, damaged or destroyed of your personal property. |

7. **Examination Results**
- The result will be made available to you via the relevant company that you entered into within one month from the examination date.
8. **Misconduct**
- Candidates should be disciplined during the examination from examples of cheating which include, giving or receiving help, writing or re-writing the examination questions during a time not authorised by the IFC or attempting to obtain answers from other sources (receiving and/or handing papers from the examiner for certain ruling parts in an act of impudential or other form of cheating, failing to follow the IFC's instructions or not complying with FIMM's requirements, policies or procedures, etc.) may be sanctioned from the examination room. In addition, you may be warned of or other form of penalties of misconduct, including, voiding of examination results and suspension or termination of your right to sit in PRS Examinations.
9. **Rescission of Right during Emergency**
- FIMM may decide to change the date, time or conditions of the administration of the examination or cancel the administration of the examination, or those to which the candidate's result, either entirely or in the least or in a particular examination, center or section of FIMM, in its sole and absolute discretion. However, that any such action is needed to protect the integrity of the PRS Examination, or to ensure administration of the examination or subsequent processing in the event is hindered by any factor that could not be reasonably foreseen by the FIMM, including acts of God or other natural disasters and a military overthrow. FIMM is not responsible or liable for any loss or other consequences arising from the abnormal events which are beyond its control.
 - Should there be any change or cancellation of examination account or results due to the abnormal event, the relevant company will be notified and will have to register for another PRS Examination session at an additional cost. Such registration must be submitted to FIMM within one month from the examination date.
10. **Policy Changes**
- FIMM may change the requirements, policies, and procedures governing the PRS Examination from time to time. Changes, if any, will be incorporated in these notes and the revised notes will be supplied to all relevant companies.
 - Candidates are advised to check with respective relevant company to ensure that the latest version of the "Notes to Candidates" is made available.
11. **Appeal**
- Requests for appeal, if any, must be submitted to the relevant company and received by FIMM within 14 days from the date of the examination result. The appeal request should be accompanied with a payment of RM20.00 as processing fee. Please contact the relevant company for further details and procedures.
 - Requests for appeal received by FIMM later than 14 days will not be considered.