

15 May 2014

**CIRCULAR :** BR/PRS/MN/SS/TLK-yy/017-14  
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**TO :** PRS PROVIDERS / INSTITUTIONAL PRS ADVISERS / CORPORATE PRS ADVISERS

**ATTN :** CHIEF EXECUTIVE OFFICER / AUTHORISED REPRESENTATIVES

Dear Sir/Madam,

**Private Retirement Scheme (PRS) Examination Schedule – June 2014**

PRS Examination will be conducted as below:

Examination Date	Closing Date	Location	Session Time	Capacity
14 June 2014 (Saturday)	26 May 2014	Universiti Utara Malaysia, Kuala Lumpur	10.00 - 11.30am (1.5 hours)	200
		Penang (To be advised)		200
		Johor Bahru (To be advised)		200
21 June 2014 (Saturday)	2 June 2014	Klang Valley (To be advised)	10.00 - 11.30am (1.5 hours)	200
28 June 2014 (Saturday)	9 June 2014	Swinburne University of Technology Sarawak Campus	10.00 - 11.30am (1.5 hours)	200
		Kolej Yayasan Sabah (City Campus-Sembulan)		200

You are advised to refer to the attached Notes to Candidates for the PRS Examination.

The PRS Examination fee is as follows:

No.	Type of Fee	Amount
1.	PRS Examination Fee	RM170 (first time and re-sit)

Please take note that the PRS Study Manual fee is included in the PRS Examination fee. If you wish to purchase additional copies, the price for the PRS Study Manual is **RM10**.

If you need any clarification, please contact our Business Registration Department at 03-20932600.

Thank you.

Yours faithfully  
Federation of Investment Managers Malaysia

  
**SAJA SAMSUDDIN**  
Manager, Business Registration

Candidates are advised to take note of the following requirements as well as policies and procedures for the PRS Examination.

- 1. General information on PRS Examination:**
  - Number of questions: 30 (multiple-choice)
  - Duration: 30 minutes
  - Passing rate: 75%
  - Language: English only. Bahasa Malaysia version: Candidate will be made available of later stage.
- 2. Candidate Examination No. and Admission Ticket**
  - If non-essentially registered for a PRS Examination session, candidates are required to obtain from respective Candidate Examination No. from the PRS Provider (PRP), Institutional PRS Advisor (IPSA) or Corporate PRS Advisor (CPRA) to which they are attached. Involving collection related to an "relevant company". Admission Ticket will be issued to candidates prior to the examination.
  - Candidate Examination No. is required to take the PRS Examination. Please make sure that you have the number ready prior to the examination.
- 3. Location and Time**
  - For a map and direction to the respective centres kindly visit [www.fimm.com.my](http://www.fimm.com.my) and click "PRS Examination".
  - Allow yourself plenty of time to get to the PRS Examination Centre. FIMM recommends that you reach your PRS Examination centre prior to examination day to familiarise with traffic patterns, parking availability, and public transportation routes or directions.
  - Candidates should arrive at the PRS Examination Centre at least 30 minutes before the start of the examination proper. Candidates arriving at the PRS Examination centre less than 15 minutes after the examination has started will not be admitted.
- 4. Examination Site Coordinator (ESC)**
  - ESC will be stationed in the examination room to assist candidates and ensure that candidates adhere to the PRS Examination requirements, policies and procedures. Should you require any assistance, please approach ESC (or hub). Questions concerning the content of the examination will not be entertained.
  - Candidates should listen carefully to and understand the announcements and directions given by ESC.
- 5. Admission and Attendance**
  - Candidates must present their original Admission Ticket together with original identity document i.e. Identity Card or Passport (for verification) before admission into the examination room. The ESC will deny admission to anyone who does not present a valid Admission Ticket and identity document.
  - The following information will be verified by ESC before admission into the examination room:
    - (a) Candidate's Full Name
    - (b) IC No. or Passport No. and
    - (c) Candidate Examination No. (to be obtained from relevant company/organisation website)
  - Candidates with name (a) and (b) not matching or corresponding to those printed on their identity documents will be issued from entering the examination room. Such candidates will be issued an absent. No return will be given.
  - All candidates must sign on the Attendance Slip for their administrative requirements purposes, failing which, candidates will be considered as absent.
- 6. Things Allowed to Bring into Examination Room**
  - Candidates are only allowed to bring with you Identity Card or Passport, non-programmable calculator and pen(s). Other personal belongings such as brief-cases, hand phones (only switched off), books and papers etc. to be left in a designated place as instructed by the ESC.
  - Neither FIMM, the examination centre nor ESC will assume responsibility or liability for any loss, theft or damage of your personal property.

7. **Examination Results**
- The results will be made available to you via the relevant company that you attended with within one month from the examination date.
8. **Misconduct**
- Candidates found to misbehave during the examination (such as copying, assisting other candidates, giving or receiving help, working on or reading the examination questions during a break, not authorised by the ESC, or attempting to obtain answers from other sources, removing used or unused paper from the examination centre, taking part in an act of impersonation or other form of cheating) failing to follow the ESC's instructions, or not complying with FIMM's requirements, policies or procedures, or may be dismissed from the examination centre. In addition, you may be subjected to other forms of penalties of misconduct, including voiding of examination results and suspension or revocation of your rights to sit the FRM Examinations.
9. **Resurrection of Right during Emergency**
- FIMM may decide to change the date, time, or conditions of the administration of the examination; or cancel the administration of the examination; or choose to void the candidates' results, either entirely across the board or at a particular examination centre or centres of FIMM, in its sole and absolute discretion, determined that any such action is needed to protect the integrity of the PRS Examination, or because administration of the examination or subsequent processing of the results is hindered by any factor that could not be reasonably prevented by the FIMM, including acts of God or other natural disaster and a military emergency. FIMM is not responsible or liable for any losses or other consequences arising from the abnormal events which are beyond its control.
  - Should there be any change or cancellation of examination sessions or results due to an abnormal event, the relevant company will be notified and will have to inquire for another PRS Examination session at an additional cost. Such registration must be submitted to FIMM within one month from the examination date.
10. **Policy Changes**
- FIMM may change the requirements, policies and procedures governing the PRS Examination from time to time. Changes, if any, will be incorporated in these notes and the revised notes will be circulated to all relevant companies.
  - Candidates are advised to check with respective relevant company to ensure that the latest version of the "Notes to Candidates" is made available.
11. **Appeal**
- Requests for appeal, if any, must be submitted to the relevant company and received by FIMM within 14 days from the date of the examination results. The appeal request should be accompanied with a payment of RM2000 as processing fee. Please contact the relevant company for further details and procedure.
  - Requests for appeal received by FIMM later than 14 days will not be considered.