

9 June 2014

CIRCULAR: BR/PRS/MN-yy/019-14
(TOTAL NO. OF PAGES: 3)

To: PRS PROVIDERS/ INSTITUTIONAL PRS ADVISERS / CORPORATE PRS ADVISERS

ATTN: CHIEF EXECUTIVE OFFICER / AUTHORISED REPRESENTATIVES

Dear Sir/Madam,

Private Retirement Scheme (PRS) Examination Schedule – July 2014

PRS Examination will be conducted as below:

Examination Date	Closing Date	Location	Session Time	Capacity
5 July 2014 (Saturday)	15 June 2014	Universiti Utara Malaysia, Kuala Lumpur	10.00 - 11.30am (1.5 hours)	200
		Universiti Sains Malaysia (USM), Penang		200
		Universiti Teknologi Malaysia (UTM) Skudai, Johor		200
12 July 2014 (Saturday)	23 June 2014	Universiti Utara Malaysia, Kuala Lumpur	10.00 - 11.30am (1.5 hours)	200
19 July 2014 (Saturday)	1 July 2014	Universiti Utara Malaysia, Kuala Lumpur	10.00 - 11.30am (1.5 hours)	200
		Sabah (To be advised)		200
		Sarawak (To be advised)		200

You are advised to refer to the attached Notes to Candidates for the PRS Examination.

The PRS Examination fee is as follows:

No.	Type of Fee	Amount
1.	PRS Examination Fee	RM170 (first time and re-sit)

Please take note that the PRS Study Manual fee is included in the PRS Examination fee. If you wish to purchase additional copies, the price for the PRS Study Manual is **RM10**.

If you need any clarification, please contact our Business Registration Department at 03-20932600.

Thank you.

Yours faithfully
Federation of Investment Managers Malaysia



MOHAMED NIZA B. ABU BAKAR
Chief Executive Officer

Candidates are allowed to take note of the following requirements as well as policies and procedures for the PRS Examination.

1. **General information on PRS Examination:**
 - Number of questions: 80 (multiple-choice)
 - Duration: 90 minutes
 - Passing rate: 70%
 - Language: English only. Bengali, Nepali and Chinese will be made available at later stage.

2. **Candidate Examination No. and Admission Ticket**
 - Upon successfully registering for a PRS Examination session, candidates are required to obtain their respective Candidate Examination No. from the PRS Provider (PRP), Institutional PRS Adviser (IPRA) or Corporate PRS Adviser (CPRA) to which they are attached (hereafter collectively referred to as "relevant company"). Admission Ticket will be issued to candidates prior to the examination.
 - Candidate Examination No is required to take the PRS Examination. Please make sure that you have the number ready prior to the examination.

3. **Location and Time**
 - For a map and direction to the respective centre, kindly visit www.fimm.com.sg and click "PRS Examination".
 - Allow yourself plenty of time to get to the PRS Examination Centre. FIMM recommends that you visit your PRS Examination centre prior to examination day to familiarise with public transport, parking availability, and public transportation options or constraints.
 - Candidates should arrive at the PRS Examination Centre at least 30 minutes before the start of the examination proper. Candidates arriving at the PRS Examination centre less than 15 minutes after the examination has started will not be admitted.

4. **Examination Site Coordinator (ESC)**
 - ESC will be stationed in the examination room to assist candidates and ensure that candidates adhere to the PRS Examination requirements, policies and procedures. Should you require any assistance, please approach ESC for help. Questions concerning the content of the examination will not be entertained.
 - Candidates should listen carefully to and understand the instructions and directions given by ESC.

5. **Admission and Attendance**
 - Candidates must present their original Admission Ticket together with original identity documents (i.e. Identity Card or Passport for verification) before being admitted into the examination room. The ESC will deny admission to anyone who does not present a valid Admission Ticket and identity documents.
 - The following information will be verified by ESC before admission into the examination room:
 - (a) Candidate's Full Name,
 - (b) IC No. or Passport No. and
 - (c) Candidate Examination No. (to be obtained from relevant company or examination centre).
 - Candidates with name (a) and (b) not matching or corresponding to those printed on their identity documents will be barred from entering the examination room. Such candidates will be treated as absent. No refund will be given.
 - All candidates must sign on the Attendance list for their attendance registration purposes, failing which, candidates will be considered as absent.

6. **Things Allowed to Bring into Examination Room**
 - Candidates are only allowed to bring with you Identity Card or Passport, non-programmable calculator and pen(s). Other personal belongings such as mobile phones, hand-phones (that switched off), books and papers are to be left at a designated area as instructed by the ESC.
 - Noting IPRA's, the examination centre and ESC will assume responsibility or liability for any loss, theft, or damage of your personal property.

7. Examination Results
- The results will be made available to you via the relevant company that you attached with when you enrolled from the examination date.
8. Misconduct:
- Candidates found to misbehave during the examination from cheating, breaching other conditions, going on receiving help, working on or reading the examination questions during a time not permitted by the EAC, or attempting to obtain answers from other sources, removing used or unused paper from the examination centre, taking part in an act of impersonation or other form of cheating, failing to follow the EAC's instructions or not complying with FIMM's requirements, policies or procedures, etc. may be discussed from the examination centre. In addition, you may be subjected to other forms of penalties of misconduct including wiping of examination results and suspension or termination of your rights to sit an PRS Examination.
9. Resurrection of Rights during Emergency
- FIMM may decide to change the date, time, or conditions of the administration of the examination; in such the administration of the examination; or choose to void the candidate's results, either entirely across the board or at a particular examination centre or centre if FIMM, in its sole and absolute discretion, determines that any such action is needed to protect the integrity of the PRS Examination, or because administration of the examination or subsequent processing of the results is hindered by any factor that would not be reasonably prevented by the FIMM, including acts of God or other natural disasters and a military authority. FIMM is not responsible or liable for any losses or other consequences arising from the unforeseen events which are beyond its control.
 - Should there be any changes or cancellation of examination sessions or results due to the unforeseen events, the relevant company will be notified and will have to register for another PRS Examination session at no additional costs. Such registration must be submitted to FIMM within one month from the examination date.
10. Policy Changes
- FIMM may change the requirements, policies, and procedures governing the PRS Examination from time to time. Changes, if any, will be incorporated in these notes and the revised notes will be circulated to all relevant companies.
 - Candidates are advised to check with respective relevant company to ensure that the latest version of the "Notes to Candidates" is made available.
11. Appeal
- Requests for appeal, if any, must be submitted to the relevant company and received by FIMM within 15 days from the date of the examination result. The appeal request should be accompanied with a payment of RM20.00 as processing fee. Please contact the relevant company for further details and procedures.
 - Requests for appeal received by FIMM later than 15 days will not be considered.