

31 March 2014

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TO : PRS PROVIDERS / INSTITUTIONAL PRS ADVISERS / CORPORATE PRS ADVISERS

ATTN : CHIEF EXECUTIVE OFFICER / AUTHORISED REPRESENTATIVES

Dear Sir/Madam,

Private Retirement Scheme (PRS) Examination Schedule – May 2014

PRS Examination will be conducted as below:

Examination Date	Closing Date	Location	Session Time	Capacity
3 May 2014 (Saturday)	14 Apr 2014	University of Malaya (UM), Kuala Lumpur	10.00 - 11.30am (1.5 hours)	200
10 May 2014 (Saturday)	21 Apr 2014	University of Malaya (UM), Kuala Lumpur	10.00 - 11.30am (1.5 hours)	200
		Penang (To be advised)		200
		Universiti Teknologi Malaysia (UTM) Skudai, Johor		200
17 May 2014 (Saturday)	28 Apr 2014	University of Malaya (UM), Kuala Lumpur	10.00 - 11.30am (1.5 hours)	200
24 May 2014 (Saturday)	5 May 2014	University of Malaya (UM), Kuala Lumpur	10.00 - 11.30am (1.5 hours)	200
		Sabah (To be advised)		200
		Sarawak (To be advised)		200

You are advised to refer to the attached Notes to Candidates for the PRS Examination.

The PRS Examination fee is as follows:


No.	Type of Fee	Amount
1.	PRS Examination Fee	RM/ 70 (first time and re-sit)

Please take note that the PRS Study Manual fee is included in the PRS Examination fee. If you wish to purchase additional copies, the price for the PRS Study Manual is **RM/10**.

If you need any clarification, please contact our Business Registration Department at 03-20932600.

Thank you.

Yours faithfully,
Federation of Investment Managers Malaysia


SARA SIVANATHAN
Manager, Business Registration

Candidates are advised to take note of the following requirements as well as policies and procedures for the PRS Examination.

1. **General information on PRS Examination**
 - Number of questions: 60 (multiple-choice)
 - Duration: 90 minutes
 - Passing rate: 70%
 - Language: English only. Scripts in Malay and Chinese will be made available at a later stage.

2. **Candidate Examination No. and Admission Ticket**
 - Upon successfully registered for a PRS Examination session, candidates are required to obtain their respective Candidate Examination No. from the PRS Procedure (PRP), Institutional PRS Advice (IPRA) or Corporate PRS Advice (CPRA) in which they are attached. (Separate admission tickets will be issued to candidates prior to the examination.)
 - Candidate Examination No. is required to take the PRS Examination. Please retain this for you have the number ready prior to the examination.

3. **Location and Time**
 - For a map and direction to the respective centres, kindly visit www.fimm.com.my and click "PRS Examination".
 - Allow yourself plenty of time to get to the PRS Examination Centre. FIMM recommends that you visit your PRS Examination centre prior to examination day to familiarise with traffic patterns, parking availability, and public transportation options or constraints.
 - Candidates should arrive at the PRS Examination Centre at least 30 minutes before the start of the examination (prompt). Candidates arriving at the PRS Examination centre later than 15 minutes after the examination has started will not be admitted.

4. **Examination Site Coordinator (ESC)**
 - ESC will be stationed in the examination room to assist candidates and ensure that candidates adhere to the PRS Examination requirements, policies and procedures. Should you require any assistance, please approach ESC for help. Questions concerning the content of the examination will not be entertained.
 - Candidates should listen carefully to and understand the instructions and directions given by ESC.

5. **Admission and Attendance**
 - Candidates must present their original Admission Ticket together with original identity document (i.e. Identity Card or Passport for verification) before admission into the examination room. The ESC will deny admission to anyone who does not present a valid Admission Ticket and identity document.
 - The following information will be verified by ESC before admission into the examination room:
 - (a) Candidate's Full Name;
 - (b) IC No. or Passport No. and;
 - (c) Candidate Examination No. (to be obtained from www.silvercompany.com or attached to Form 1).
 - Candidates with names (a) and (b) not matching or corresponding to those listed on their identity documents will be barred from entering the examination room. Such candidates will be issued an absent. No refund will be given.
 - All candidates must sign on the Attendance list for their attendance purposes, failing which, candidates will be considered as absent.

6. **Things Allowed to Bring into Examination Room**
 - Candidates are only allowed to bring with you Identity Card or Passport, non-programmable calculator and pen(s). Other personal belongings such as brief cases, hand phones (fully switched off), books and paper(s) to be left in a designated place to manage entry by the ESC.
 - Neither FIMM, the examination centre nor ESC will assume responsibility or liability for any loss, theft or damage of your personal property.

7. **Examination Results**
- The results will be made available to you via the relevant company that you enrolled with within **one month** from the examination date.
8. **Misconduct**
- Candidates found to misbehave during the examination (such as cheating, allowing other candidates access to answering help, walking out or reading the examination questions during a time not authorized by the ESC, or attempting to obtain answers from other sources, removing used or unused paper from the examination centre, taking part in any act of impersonation or other form of cheating, failing to follow the ESC's instructions, or not complying with FIMM's requirements, policies or procedures, etc.) may be dismissed from the examination process. In addition, you may be subjected to strict forms of penalties of misconduct, including voiding of examination results and suspension or termination of exam rights to sit for PRS Examination.
9. **Reservation of Right during Emergency**
- FIMM may decide to change the date, time, or conditions of the administration of the examination, or suspend the administration of the examination, or choose to void the candidates' results, either entirely across the board or at a particular examination centre or centres. FIMM, in its sole and absolute discretion, determines that any such action is needed to protect the integrity of the PRS Examination, or because administration of the examination or subsequent processing of the results is hindered by any factor that could not be reasonably prevented by the FIMM, including acts of God or other natural disasters and a political authority. FIMM is not responsible or liable for any losses or other consequences arising from the abnormal events which are beyond its control.
 - Should there be any change or cancellations of examination sessions or seats due to the abnormal event, the relevant company will be notified and will have to contact the relevant PRS Examination version at no additional costs. Such registration must be submitted to FIMM within **one month** from the examination date.
10. **Policy Changes**
- FIMM may change the requirements, policies and procedures governing the PRS Examination from time to time. Changes, if any, will be incorporated in these notes and the revised notes will be circulated to all relevant companies.
 - Candidates are advised to check with respective relevant company to ensure that the latest version of the "Notes to Candidates" is made available.
11. **Appeal**
- Request for appeal, if any, must be submitted to the relevant company and received by FIMM within 14 days from the date of the examination result. The appeal request should be accompanied with a payment of RM20.00 as processing fee. Please contact the relevant company for further details and procedures.
 - Request for appeal received by FIMM later than 14 days will not be considered.