

3 October 2014

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TO : PRS PROVIDERS / INSTITUTIONAL PRS ADVISERS / CORPORATE PRS ADVISERS

ATTN : CHIEF EXECUTIVE OFFICER / AUTHORIZED REPRESENTATIVES

Dear Sir/Madam,

Private Retirement Scheme (PRS) Examination Schedule – November 2014

PRS Examination will be conducted as below:

Examination Date	Closing Date	Location	Session Time	Capacity
1 Nov 2014 (Saturday)	15 Oct 2014	Universiti Utara Malaysia, Kuala Lumpur	10.00 – 11.30am	200
8 Nov 2014 (Saturday)	20 Oct 2014	University of Malaya, Kuala Lumpur	10.00 – 11.30am (1.5 hours)	200
		INTI International College, Penang		200
		Universiti Teknologi Malaysia (UTM) Skudai, Johor		200
22 Nov 2014 (Saturday)	3 Nov 2014	University of Malaya, Kuala Lumpur	10.00 – 11.30am (1.5 hours)	200
		Sarawak (To be advised)		200
		Sabah (To be advised)		200

You are advised to refer to the attached Notes to Candidates for the PRS Examination.

The PRS Examination fee is as follows:

No.	Type of Fee	Amount
1.	PRS Examination Fee	RM170 (test time and re-sit)

Please take note that the PRS Study Manual fee is included in the PRS Examination fee. If you wish to purchase additional copies, the price for the PRS Study Manual is **RM10**.

If you need any clarification, please contact our Business Registration Department at 03-20932600.

Thank you.

Yours faithfully
Federation of Investment Managers Malaysia



TAN LEE KLAW
Assistant Manager, Business Registration

Candidates are advised to take note of the following requirements as well as policies and procedures for the PRS Examination.

1. **General Information on PRS Examination**
 - Number of questions: 30 (multiple-choice)
 - Duration: 45 minutes
 - Exam type: PBA
 - Language: English only. Bilingual (Mandarin and Chinese) will be made available in later years.
2. **Candidate Registration No. and Admission Ticket**
 - Upon successfully registered for a PRS Examination session, candidates are required to obtain the respective Candidate Examination No. from the PRS Provider (PRP), Institutional PRS Advisor (IPRA) or Corporate PRS Advisor (CPRSA) to which they are attached. Details collectively referred to as "relevant company". Admission Ticket will be issued to candidates prior to the examination.
 - Candidate Examination No. is required to take the PRS Examination. Please make sure that you have the correct entry prior to the examination.
3. **Location and Time**
 - For a map and direction to the respective exam, kindly visit www.fimm.org.sg and click "PRS Examination".
 - Allow yourself plenty of time to get to the PRS Examination Centre. FIMM recommends that you visit your PRS Examination centre prior to examination day to familiarise with traffic patterns, parking availability, and public mass-transport options or constraints.
 - Candidates should arrive at the PRS Examination Centre at least 30 minutes before the start of the examination proper. Candidates arriving at the PRS Examination Centre less than 15 minutes after the examination has started will not be admitted.
4. **Examination Site Coordinator (ESC)**
 - ESC will be assigned to the examination room to assist candidates and ensure that candidates adhere to the PRS Examination requirements, policies and procedures. Should you require any assistance, please approach ESC for help. Queries concerning the content of the examination will not be entertained.
 - Candidates should listen carefully to and understand the instructions and directions given by ESC.
5. **Admission and Attendance**
 - Candidates must present their original Admission Ticket together with original identity documents (i.e. Identity Card or Passport for verification) before admission into the examination room. The ESC will deny admission to anyone who does not present a valid Admission Ticket and identity document.
 - The following information will be verified by ESC before admission into the examination room:
 - (i) Candidate's Full Name;
 - (ii) IC No. or Passport No. and
 - (iii) Candidate Examination No. (to be obtained from relevant company as mentioned in Note 2).
 - Candidates with items (i) and (ii) not matching or corresponding to their actual or their identity documents will be barred from entering the examination room. Such candidates will be treated as absent. No refund will be given.
 - All candidates must sign on the Attendance Register for attendance registration purposes. Failing which, candidates will be considered as absent.
6. **Things Allowed to Bring into Examination Room**
 - Candidates are only allowed to bring with you Identity Card or Passport, non-programmable calculator and pen/cilicil. Other personal belongings such as brief cases, hand phones (only switched off), books and papers are to be left at a designated place as instructed by the ESC.
 - Neither FIMM, the examination room, nor ESC will assume responsibility or liability for any loss, theft, or damage of your personal property.

7. Examination Results
 - The result will be made available to you via the internet website that you interact with when you provide your examination data.

8. Misconduct
 - Candidates found to misbehave during the examination (from examples including, but not limited to, leaving the examination room; using the examination questions during a time not authorized by the ES; or attempting to obtain answers from other sources, removing and/or taking paper from the examination centre; taking part in an unfair impersonation or other form of cheating; failing to follow the ES's instructions; or not complying with FIMM's requirements, policies or procedures, etc.) may be dismissed from the examination room. In addition, you may be subject to other forms of penalties or sanctions, including voiding of examination results and suspension or revocation of your right to sit in PRS Examination.

9. Reservation of Right during Emergency
 - FIMM may decide to change the date, time, or conditions of the administration of the examination or to cancel the administration of the examination; or choose to void the candidate's results, either entirely across the board or on a particular examination centre or centres if FIMM, in its sole and absolute discretion, determines that any such action is needed to protect the integrity of the PRS Examination, or because administration of the examination or subsequent processing of the results is hindered by any factor that could not be reasonably prevented by the FIMM, including acts of God or other natural disasters and a military embargo. FIMM is not responsible or liable for any loss or other consequences arising from the stressed event which are beyond its control.
 - Should there be any changes or cancellation of examination results in result due to the stressed event, the relevant company will be notified and will have to register for another PRS Examination session at no additional costs. Such registration would be submitted to FIMM within your readily from the examination date.

10. Policy Changes
 - FIMM may change the requirements, policies, and procedures governing the PRS Examination from time to time. Changes, if any, will be incorporated in these notes and the result notes will be circulated to all relevant companies.
 - Candidates are advised to check with respective relevant company to ensure that the latest version of the "Notes to Candidates" is made available.

11. Appeal
 - Requests for appeal, if any, must be submitted to the relevant company and received by FIMM within 14 days from the date of the examination result. The appeal request should be accompanied with a payment of RM2000 as processing fee. Please contact the relevant company for further details and procedures.
 - Requests for appeal received by FIMM later than 14 days will not be considered.