

## CIRCULAR

Date:	6 June 2023	Ref No.:	PDS/ALL/SNZ-AN/007-23 (Total no. of pages: 6)
To:	UTMC, IUTA, CUTA, PRS PROVIDER, IPRA AND CPRA		
Attn:	Authorised Representative/Chief Executive Officer		

### FIMM Virtual Examination (iFVE) Schedule (July, August and September 2023)

1. We would like to announce FIMM Examination dates from July to September 2023.
2. Registration for all examination sessions must be made via the **current system (FIS)**. Details of examination and relevant submission dates are summarised in Table 1 below.

**Table 1:** Schedule for the month of July to September 2023

Exam Date	iFVE Seat Booking by	FIS & Documents Submission by	Date Selection in FIS
10-Jul-2023, Mon	26-Jun-2023 (Monday)	28-Jun-2023 (Wednesday) 2:00pm	10-Jul-2023 (Monday)
13-Jul-2023, Thu			
15-Jul-2023, Sat			
17-Jul-2023, Mon	03-Jul-2023 (Monday)	06-Jul-2023 (Thursday) 2:00pm	17-Jul-2023 (Monday)
20-Jul-2023, Thu			
22-Jul-2023, Sat			
24-Jul-2023, Mon	10-Jul-2023 (Monday)	13-Jul-2023 (Thursday) 2:00pm	24-Jul-2023 (Monday)
27-Jul-2023, Thu			

Exam Date	iFVE Seat Booking by	FIS & Documents Submission by	Date Selection in FIS
03-Aug-2023, Thu	17-Jul-2023 (Monday)	20-Jul-2023 (Thursday) 2:00pm	31-Jul-2023 (Monday)
05-Aug-2023, Sat			
07-Aug-2023, Mon	24-Jul-2023 (Monday)	27-Jul-2023 (Thursday) 2:00pm	07-Aug-2023 (Monday)
10-Aug-2023, Thu			
14-Aug-2023, Mon	31-Jul-2023 (Monday)	03-Aug-2023 (Thursday) 2:00pm	14-Aug-2023 (Monday)
17-Aug-2023, Thu			
19-Aug-2023, Sat			
21-Aug-2023, Mon	07-Aug-2023 (Monday)	10-Aug-2023 (Thursday) 2:00pm	21-Aug-2023 (Monday)
24-Aug-2023, Thu			
26-Aug-2023, Sat			
28-Aug-2023, Mon	14-Aug-2023 (Monday)	17-Aug-2023 (Thursday) 2:00pm	28-Aug-2023 (Monday)
04-Sep-2023, Mon	21-Aug-2023 (Monday)	24-Aug-2023 (Thursday) 2:00pm	04-Sep-2023 (Monday)
07-Sep-2023, Thu			
09-Sep-2023, Sat			
11-Sep-2023, Mon	28-Aug-2023 (Monday)	30-Aug-2023 (Wednesday) 2:00pm	11-Sep-2023 (Monday)
14-Sep-2023, Thu			
18-Sep-2023, Mon	04-Sep-2023 (Monday)	07-Sep-2023 (Thursday) 2:00pm	18-Sep-2023 (Monday)
21-Sep-2023, Thu			
23-Sep-2023, Sat			
25-Sep-2023, Mon	11-Sep-2023 (Monday)	14-Sep-2023 (Thursday) 2:00pm	25-Sep-2023 (Monday)

3. Please refer to **Appendix 1** for iFVE Key Features.

4. Meanwhile, if you require any further information on the matter, kindly contact the following:

a) Registration of Candidates:

- i) Ms. Charmaine 03-78904242 ext 232 ([charmaine@fimm.com.my](mailto:charmaine@fimm.com.my))
- ii) Ms. Afza 03-78904242 ext 235 ([afza@fimm.com.my](mailto:afza@fimm.com.my))
- iii) Registration Department ([registration@fimm.com.my](mailto:registration@fimm.com.my))

b) iFVE

- i) Ms Aimi Nadiah 03-78904242 ext 433 ([aimi@fimm.com.my](mailto:aimi@fimm.com.my))
- ii) Ms Nor Azian 03-78904242 ext 435 ([azian@fimm.com.my](mailto:azian@fimm.com.my))
- iii) Professional Development Services Department  
([exam@fimm.com.my](mailto:exam@fimm.com.my))

Thank you.

Yours faithfully



**Shahrul Nizam Zainol**

Senior Manager, Professional Development Services Department

**IFVE: KEY FEATURES (updated on 1 December 2022)**

No	Item	Features															
1.	Target audience	<ul style="list-style-type: none"> <li>• A new Candidate who wishes to register for FIMM Examination; or</li> <li>• A Candidate who has to re-sit for FIMM Examination.</li> </ul>															
2.	Venue	Candidates can take examination from any place that meet FIMM's requirements.															
3.	Language	English and Bahasa Malaysia only. Once the language has been selected, changes is not allowed.															
4.	Frequency	Monday, Thursday & Saturday (exclude public holidays).															
5.	Other examination features and structure	<p>iFVE is available for both CUTE and CPRE with the following examination features and structures:</p> <table border="1"> <thead> <tr> <th>Particular</th> <th>CUTE</th> <th>CPRE</th> </tr> </thead> <tbody> <tr> <td>Duration</td> <td>2 hours</td> <td>1.5 hours</td> </tr> <tr> <td>Passing mark</td> <td>75%</td> <td>70%</td> </tr> <tr> <td>3 sessions/day (Monday to Saturday except Friday)</td> <td>09:00-11:00 12:00-14:00 15:00-17:00</td> <td>0900-10:30 12:00-13:30 15:00-16:30</td> </tr> <tr> <td>Candidate/ session</td> <td colspan="2">20</td> </tr> </tbody> </table>	Particular	CUTE	CPRE	Duration	2 hours	1.5 hours	Passing mark	75%	70%	3 sessions/day (Monday to Saturday except Friday)	09:00-11:00 12:00-14:00 15:00-17:00	0900-10:30 12:00-13:30 15:00-16:30	Candidate/ session	20	
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6.	Invigilation	<ul style="list-style-type: none"> <li>• Virtual invigilation will be carried out through Microsoft Teams (MS Teams).</li> <li>• Candidates are required to sign in onto MS Teams via their mobile phone/tablet.</li> </ul>															
7.	Examination result	Preliminary examination result will be emailed to Candidates immediately after their session is completed.															

No	Item	Features
8.	Requirements to take iFVE	<ul style="list-style-type: none"> <li>• Computer (laptop, desktop or tablet) installed with Chrome, Internet Explorer, Firefox, Safari or Opera;</li> <li>• Smart phone installed with MS Teams;</li> <li>• Stable internet connectivity; and</li> <li>• A quiet place/room, with proper lighting and setting.</li> </ul> <p>Kindly refer to <b>Notes to Candidates</b> which a copy of the notes is available on FIMM's Website.</p> <p><b>Note:</b> FIMM will not be responsible for any failure in taking iFVE due to non-compliance of the iFVE requirements by the Candidates. No refund will be entertained for such cases.</p>
9.	iFVE Rules	<ul style="list-style-type: none"> <li>• By accessing the iFVE, Candidates agree to be bound by the iFVE rules.</li> <li>• FIMM has the right to disqualify or withhold Candidates' results if they are found to have breached any of the examination rules.</li> </ul> <p>Kindly refer to the <b>Notes to Candidates</b> available on FIMM's website for further information on the rules.</p>
10.	Fee	Status quo.
11.	Registration for iFVE	<ul style="list-style-type: none"> <li>• Register candidate and select the chosen examination date and time via iFVE Seat Booking Application;</li> <li>• Submit relevant Candidate's registration though FIS;</li> <li>• Email relevant Candidate's registration documents to Registration Department via <a href="mailto:registration@fimm.com.my">registration@fimm.com.my</a>;</li> </ul>

No	Item	Features
		<ul style="list-style-type: none"> <li>Registration / submission must be made prior to the dateline as stipulated in Table 1.</li> </ul> <p><i>Note:</i> The date selection in FIS must be on the Monday of the selected examination week. However, Members/Distributors must input the correct time as chosen by the Candidate.</p>
12.	Pre-examination notification	Upon completion of registration of Candidates for iFVE, FIMM will contact each Candidate via email three (3) calendar days prior to examination date to confirm their registration and to inform them on details of their examination date and time.
13.	Confirmation of registration status	Once the registration of Consultant is completed, Members/Distributors will be notified.