

CIRCULAR

Date:	1 September 2023	Ref No.:	PDS/ALL/SNZ-AN/011-23 (Total no. of pages: 6)
To:	UTMC, IUTA, CUTA, PRS PROVIDER, IPRA AND CPRA		
Attn:	Authorised Representative/Chief Executive Officer		

FIMM Virtual Examination (iFVE) Schedule (October, November, and December 2023)

1. We would like to announce FIMM Examination dates from October to December 2023.
2. Registration for all examination sessions must be made via the **current system (FIS)**. Details of examination and relevant submission dates are summarised in Table 1 below.

Table 1: Schedule for the month of October to December 2023

Exam Date	iFVE Seat Booking by	FIS & Documents Submission by	Date Selection in FIS
02-Oct-2023, Mon	18-Sept-2023 (Monday)	21-Sep-2023 (Thursday) 2:00pm	02-Oct-2023 (Monday)
05-Oct-2023, Thu			
07-Oct-2023 Sat			
09-Oct-2023, Mon	25-Sep-2023 (Monday)	27-Sep-2023 (Wednesday) 2:00pm	09-Oct-2023 (Monday)
12-Oct-2023, Thu			
14-Oct-2023 Sat			

Exam Date	iFVE Seat Booking by	FIS & Documents Submission by	Date Selection in FIS
16-Oct-2023, Mon	02-Oct-2023 (Monday)	05-Oct-2023 (Thursday) 2:00pm	16-Oct-2023 (Monday)
19-Oct-2023, Thu			
21-Oct-2023, Sat			
23-Oct-2023, Mon	09-Oct-2023 (Monday)	12-Oct-2023 (Thursday) 2:00pm	23-Oct-2023 (Monday)
26-Oct-2023, Thu			
28-Oct-2023, Sat			
02-Nov-2023, Thu	16-Oct-2023 (Monday)	19-Oct-2023 (Wednesday) 2:00pm	02-Nov-2023 (Monday)
04-Nov-2023, Sat			
06-Nov-2023, Mon	23-Oct-2023 (Monday)	26-Oct-2023 (Thursday) 2:00pm	06-Nov-2023 (Monday)
09-Nov-2023, Thu			
16-Nov-2023, Thu	30-Oct-2023 (Monday)	02-Nov-2023 (Thursday) 2:00pm	13-Nov-2023 (Monday)
18-Nov-2023, Sat			
20-Nov-2023, Mon	06-Nov-2023 (Monday)	09-Nov-2023 (Thursday) 2:00pm	20-Nov-2023 (Monday)
23-Nov-2023 Thu			
25-Nov-2023, Sat			
27-Nov-2023, Mon	13-Nov-2023 (Monday)	16-Nov-2023 (Thursday) 2:00pm	27-Nov-2023 (Monday)
02-Dec-2023, Sat			
04-Dec-2023 Mon	20-Nov-2023 (Monday)	23-Nov-2023 (Thursday) 2:00pm	04-Dec-2023 (Monday)
07-Dec-2023, Thu			
09-Dec-2023, Sat			
11-Dec-2023, Mon	27-Nov-2023 (Monday)	30-Nov-2023 (Thursday) 2:00pm	11-Dec-2023 (Monday)
14-Dec-2023, Thu			
16-Dec-2023, Sat			

3. Please refer to **Appendix 1** for iFVE Key Features.

4. Meanwhile, if you require any further information on the matter, kindly contact the following:

a) Registration of Candidates:

- i) Ms. Charmaine 03-78904242 ext 232 (charmaine@fimm.com.my)
- ii) Ms. Afza 03-78904242 ext 235 (afza@fimm.com.my)
- iii) Registration Department (registration@fimm.com.my)

b) iFVE

- i) Ms Aimi Nadiah 03-78904242 ext 433 (aimi@fimm.com.my)
- ii) Ms Nor Azian 03-78904242 ext 435 (azian@fimm.com.my)
- iii) Professional Development Services Department
(exam@fimm.com.my)

Thank you.

Yours faithfully



Shahrul Nizam Zainol

Senior Manager, Professional Development Services Department

IFVE: KEY FEATURES (updated on 1 December 2022)

No	Item	Features															
1.	Target audience	<ul style="list-style-type: none"> • A new Candidate who wishes to register for FIMM Examination; or • A Candidate who has to re-sit for FIMM Examination. 															
2.	Venue	Candidates can take examination from any place that meet FIMM's requirements.															
3.	Language	English and Bahasa Malaysia only. Once the language has been selected, changes is not allowed.															
4.	Frequency	Monday, Thursday & Saturday (exclude public holidays).															
5.	Other examination features and structure	<p>iFVE is available for both CUTE and CPRE with the following examination features and structures:</p> <table border="1"> <thead> <tr> <th>Particular</th> <th>CUTE</th> <th>CPRE</th> </tr> </thead> <tbody> <tr> <td>Duration</td> <td>2 hours</td> <td>1.5 hours</td> </tr> <tr> <td>Passing mark</td> <td>75%</td> <td>70%</td> </tr> <tr> <td>3 sessions/day (Monday to Saturday except Friday)</td> <td>09:00-11:00 12:00-14:00 15:00-17:00</td> <td>0900-10:30 12:00-13:30 15:00-16:30</td> </tr> <tr> <td>Candidate/ session</td> <td colspan="2">20</td> </tr> </tbody> </table>	Particular	CUTE	CPRE	Duration	2 hours	1.5 hours	Passing mark	75%	70%	3 sessions/day (Monday to Saturday except Friday)	09:00-11:00 12:00-14:00 15:00-17:00	0900-10:30 12:00-13:30 15:00-16:30	Candidate/ session	20	
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Candidate/ session	20																
6.	Invigilation	<ul style="list-style-type: none"> • Virtual invigilation will be carried out through Microsoft Teams (MS Teams). • Candidates are required to sign in onto MS Teams via their mobile phone/tablet. 															
7.	Examination result	Preliminary examination result will be emailed to Candidates immediately after their session is completed.															

No	Item	Features
8.	Requirements to take iFVE	<ul style="list-style-type: none"> • Computer (laptop, desktop or tablet) installed with Chrome, Internet Explorer, Firefox, Safari or Opera; • Smart phone installed with MS Teams; • Stable internet connectivity; and • A quiet place/room, with proper lighting and setting. <p>Kindly refer to Notes to Candidates which a copy of the notes is available on FIMM's Website.</p> <p>Note: FIMM will not be responsible for any failure in taking iFVE due to non-compliance of the iFVE requirements by the Candidates. No refund will be entertained for such cases.</p>
9.	iFVE Rules	<ul style="list-style-type: none"> • By accessing the iFVE, Candidates agree to be bound by the iFVE rules. • FIMM has the right to disqualify or withhold Candidates' results if they are found to have breached any of the examination rules. <p>Kindly refer to the Notes to Candidates available on FIMM's website for further information on the rules.</p>
10.	Fee	Status quo.
11.	Registration for iFVE	<ul style="list-style-type: none"> • Register candidate and select the chosen examination date and time via iFVE Seat Booking Application; • Submit relevant Candidate's registration though FIS; • Email relevant Candidate's registration documents to Registration Department via registration@fimm.com.my;

No	Item	Features
		<ul style="list-style-type: none"> Registration / submission must be made prior to the dateline as stipulated in Table 1. <p><i>Note:</i> The date selection in FIS must be on the Monday of the selected examination week. However, Members/Distributors must input the correct time as chosen by the Candidate.</p>
12.	Pre-examination notification	Upon completion of registration of Candidates for iFVE, FIMM will contact each Candidate via email three (3) calendar days prior to examination date to confirm their registration and to inform them on details of their examination date and time.
13.	Confirmation of registration status	Once the registration of Consultant is completed, Members/Distributors will be notified.