

CIRCULAR

Date:	1 December 2023	Ref No.:	PDS/ALL/SNZ-AN/019-23 (Total no. of pages: 6)
To:	UTMC, IUTA, CUTA, PRS PROVIDER, IPRA AND CPRA		
Attn:	Authorised Representative/Chief Executive Officer		

FIMM Virtual Examination (iFVE) Schedule (January, February, and March 2024)

- We would like to announce FIMM Examination dates from January to March 2024.
- Registration for all examination session will be via the **current system (FIS)**. Details of examination and relevant submission dates are summarised in Table 1 below.

Table 1: Schedule for the month of January to March 2024

Exam Date	Exam Seat Booking by	FIS & Documents Submission by	Date Selection in FIS
15-Jan-2024, Mon	01-Jan-2024 (Monday)	04-Jan-2024 (Thursday) 2:00pm	15-Jan-2024 (Monday)
18-Jan-2024, Thu			
20-Jan-2024, Sat			
22-Jan-2024, Mon	08-Jan-2024 (Monday)	11-Jan-2024 (Thursday) 2:00pm	22-Jan-2024 (Monday)
03-Feb-2024, Sat	15-Jan-2024 (Monday)	18-Jan-2024 (Thursday) 2:00pm	29-Jan-2024 (Monday)
05-Feb-2024, Mon	22-Jan-2024 (Monday)	24-Jan-2024 (Wednesday) 2:00pm	05-Feb-2024 (Monday)

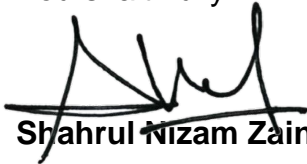
15-Feb-2024, Thu	29- Jan-2024 (Monday)	31-Jan-2024 (Wednesday)	12-Feb-2024 (Monday)
17-Feb-2024, Sat		2:00pm	
19-Feb-2024, Mon	05-Feb-2024 (Monday)	08-Feb-2024 (Thursday)	19-Feb-2024 (Monday)
22-Feb-2024, Thu		2:00pm	
24-Feb-2024, Sat			
26-Feb-2024, Mon	12-Feb-2024 (Monday)	15-Feb-2024 (Thursday)	26-Feb-2024 (Monday)
29-Feb-2024, Thu		2:00pm	
02-Mar-2024, Sat			
04-Mar-2024, Mon	19-Feb-2024 (Monday)	22-Feb-2024 (Thursday)	04-Mar-2024 (Monday)
07-Mar-2024, Thu		2:00pm	
09-Mar-2024, Sat			
11-Mar-2024, Mon	26-Feb-2024 (Monday)	29-Feb-2024 (Thursday)	11-Mar-2024 (Monday)
14-Mar-2024, Thu		2:00pm	
16-Mar-2024, Sat			
18-Mar-2024, Mon	04-Mar-2024 (Monday)	07-Mar-2024 (Thursday)	18-Mar-2024 (Monday)
21-Mar-2024, Thu		2:00pm	
23-Mar-2024, Sat			
25-Mar-2024, Mon	11-Mar-2024 (Monday)	14-Mar-2024 (Thursday)	25-Mar-2024 (Monday)
30-Mar-2024, Sat		2:00pm	

3. Please refer to **Appendix 1** for FIMM Examination Key Features.
4. Meanwhile, if you require any further information on the matter, kindly contact the following:
 - a) Registration of Candidates:
 - i) Ms. Charmaine 03-78904242 ext 232 (charmaine@fimm.com.my)
 - ii) Ms. Afza 03-78904242 ext 235 (afza@fimm.com.my)
 - iii) Registration Department (registration@fimm.com.my)
 - b) iFVE
 - i) Ms Aimi Nadiah 03-78904242 ext 433 (aimi@fimm.com.my)
 - ii) Ms Nor Azian 03-78904242 ext 435 (azian@fimm.com.my)

iii) Professional Development Services Department
(exam@fimm.com.my)

Thank you.

Yours faithfully



Shahrul Nizam Zainol

Senior Manager, Professional Development Services Department

FIMM EXAMINATION: KEY FEATURES (updated on 1 December 2023)

No	Item	Features															
1.	Target audience	<ul style="list-style-type: none"> • A new Candidate who wishes to register for FIMM Examination; or • A Candidate who has to re-sit for FIMM Examination. 															
2.	Venue	Candidates can take examination from any place that meet FIMM's requirements.															
3.	Language	English and Bahasa Malaysia only. Once the language has been selected, changes is not allowed.															
4.	Frequency	Monday, Thursday & Saturday (exclude public holidays).															
5.	Other examination features and structure	<p>FIMM Examination is available for both CUTE and CPRE with the following examination features and structures:</p> <table border="1"> <thead> <tr> <th>Particular</th> <th>CUTE</th> <th>CPRE</th> </tr> </thead> <tbody> <tr> <td>Duration</td> <td>2 hours</td> <td>1.5 hours</td> </tr> <tr> <td>Passing mark</td> <td>75%</td> <td>70%</td> </tr> <tr> <td>3 sessions/day (Monday to Saturday except Friday)</td> <td>09:00-11:00 12:00-14:00 15:00-17:00</td> <td>0900-10:30 12:00-13:30 15:00-16:30</td> </tr> <tr> <td>Candidate/ session</td> <td colspan="2">20</td> </tr> </tbody> </table>	Particular	CUTE	CPRE	Duration	2 hours	1.5 hours	Passing mark	75%	70%	3 sessions/day (Monday to Saturday except Friday)	09:00-11:00 12:00-14:00 15:00-17:00	0900-10:30 12:00-13:30 15:00-16:30	Candidate/ session	20	
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6.	Invigilation	<ul style="list-style-type: none"> • Virtual invigilation will be carried out through Microsoft Teams (MS Teams). • Candidates are required to sign in onto MS Teams via their mobile phone/tablet. 															
7.	Examination result	Preliminary examination result will be emailed to Candidates immediately after their session is completed.															

No	Item	Features
8.	Requirements to take FIMM Examination	<ul style="list-style-type: none"> • Computer (laptop, desktop or tablet) installed with Chrome, Internet Explorer, Firefox, Safari or Opera; • Smart phone installed with MS Teams; • Stable internet connectivity; and • A quiet place/room, with proper lighting and setting. <p>Kindly refer to Notes to Candidates which a copy of the notes is available on FIMM's Website.</p> <p>Note: FIMM will not be responsible for any failure in taking FIMM Examination due to non-compliance of the FIMM Examination requirements by the Candidates. No refund will be entertained for such cases.</p>
9.	FIMM Examination Rules	<ul style="list-style-type: none"> • By accessing the FIMM Examination, Candidates agree to be bound by the FIMM Examination rules. • FIMM has the right to disqualify or withhold Candidates' results if they are found to have breached any of the examination rules. <p>Kindly refer to the Notes to Candidates available on FIMM's website for further information on the rules.</p>
10.	Fee	Status quo.
11.	Registration for FIMM Examination	<ul style="list-style-type: none"> • Register candidate and select the chosen examination date and time via FIMM Examination Seat Booking Application; • Submit relevant Candidate's registration though FIS; • Email relevant Candidate's registration documents to Registration Department via registration@fimm.com.my;

No	Item	Features
		<ul style="list-style-type: none"> Registration / submission must be made prior to the dateline as stipulated in Table 1. <p><i>Note:</i> The date selection in FIS must be on the Monday of the selected examination week. However, Members/Distributors must input the correct time as chosen by the Candidate.</p>
12.	Pre-examination notification	Upon completion of registration of Candidates for FIMM Examination, FIMM will contact each Candidate via email three (3) calendar days prior to examination date to confirm their registration and to inform them on details of their examination date and time.
13.	Confirmation of registration status	Once the registration of Consultant is completed, Members/Distributors will be notified.