

CIRCULAR

Date:	1 March 2024	Ref No.:	PDS/ALL/SNZ-AN/003-24 (Total no. of pages: 6)
To:	UTMC, IUTA, CUTA, PRS PROVIDER, IPRA AND CPRA		
Attn:	Authorised Representative/Chief Executive Officer		

FIMM Virtual Examination (iFVE) Schedule (April, May and June 2024)

- We would like to announce FIMM Examination dates from April to June 2024.
- Registration for all examination sessions must be made via the **current system (FIS)**. Details of examination and relevant submission dates are summarised in Table 1 below.

Table 1: Schedule for the month of April to June 2024

Exam Date	iFVE Seat Booking by	FIS & Documents Submission by	Date Selection in FIS
01-Apr-2024, Mon	18-Mar-2024 (Monday)	21-Mar-2024 (Thursday) 2:00pm	01-Apr-2024 (Monday)
04-Apr-2024, Thu			
06-Apr-2024, Sat			
22-Apr-2024, Mon	08-Apr-2024 (Monday)	12-Apr-2024 (Friday) 2:00pm	22-Apr-2024 (Monday)
25-Apr-2024, Thu			
27-Apr-2024, Sat			
02-May-2024, Thu	15-Apr-2024 (Monday)	18-Apr-2024 (Thursday) 2:00pm	29-Apr-2024 (Monday)
04-May-2024, Sat			
06-May-2024, Mon	22-Apr-2024 (Monday)	25-Apr-2024 (Thursday) 2:00pm	06-May-2024 (Monday)
09-May-2024, Thu			
11-May-2024, Sat			

Exam Date	iFVE Seat Booking by	FIS & Documents Submission by	Date Selection in FIS
13-May-2024, Mon	29-Apr-2024 (Monday)	02-May-2024 (Thursday) 2:00pm	13-May-2024 (Monday)
16-May-2024, Thu			
18-May-2024, Sat			
20-May-2024, Mon	06-May-2024 (Monday)	09-May-2024 (Thursday) 2:00pm	20-May-2024 (Monday)
23-May-2024, Thu			
25-May-2024, Sat			
27-May-2024, Mon	13-May-2024 (Monday)	16-May-2024 (Thursday) 2:00pm	27-May-2024 (Monday)
01-Jun-2024, Sat			
06-Jun-2024, Thu	20-May-2024 (Monday)	23-May-2024 (Thursday) 2:00pm	03-Jun-2024 (Monday)
08-Jun-2024, Sat			
10-Jun-2024, Mon	27-May-2024 (Monday)	30-May-2024 (Thursday) 2:00pm	10-Jun-2024 (Monday)
13-Jun-2024, Thu			
20-Jun-2024, Thu	03-Jun-2024 (Monday)	06-Jun-2024 (Thursday) 2:00pm	17-Jun-2024 (Monday)
22-Jun-2024, Sat			
24-Jun-2024, Mon	10-Jun-2024 (Monday)	13-Jun-2024 (Thursday) 2:00pm	24-Jun-2024 (Monday)
27-Jun-2024, Thu			

3. Please refer to **Appendix 1** for iFVE Key Features.
4. Meanwhile, if you require any further information on the matter, kindly contact the following:
 - a) Registration of Candidates:
 - i) Ms. Charmaine 03-78904242 ext 232 (charmaine@fimm.com.my)
 - ii) Ms. Afza 03-78904242 ext 235 (afza@fimm.com.my)
 - iii) Registration Department (registration@fimm.com.my)

 - b) iFVE
 - i) Ms Aimi Nadiah 03-78904242 ext 433 (aimi@fimm.com.my)
 - ii) Ms Nor Azian 03-78904242 ext 435 (azian@fimm.com.my)
 - iii) Professional Development Services Department (exam@fimm.com.my)

Thank you.

Yours faithfully



Shahrul Nizam Zainol

Senior Manager, Professional Development Services Department

IFVE: KEY FEATURES (updated on 1 December 2022)

No	Item	Features															
1.	Target audience	<ul style="list-style-type: none"> • A new Candidate who wishes to register for FIMM Examination; or • A Candidate who has to re-sit for FIMM Examination. 															
2.	Venue	Candidates can take examination from any place that meet FIMM's requirements.															
3.	Language	English and Bahasa Malaysia only. Once the language has been selected, changes is not allowed.															
4.	Frequency	Monday, Thursday & Saturday (exclude public holidays).															
5.	Other examination features and structure	<p>iFVE is available for both CUTE and CPRE with the following examination features and structures:</p> <table border="1"> <thead> <tr> <th>Particular</th> <th>CUTE</th> <th>CPRE</th> </tr> </thead> <tbody> <tr> <td>Duration</td> <td>2 hours</td> <td>1.5 hours</td> </tr> <tr> <td>Passing mark</td> <td>75%</td> <td>70%</td> </tr> <tr> <td>3 sessions/day (Monday to Saturday except Friday)</td> <td>09:00-11:00 12:00-14:00 15:00-17:00</td> <td>0900-10:30 12:00-13:30 15:00-16:30</td> </tr> <tr> <td>Candidate/ session</td> <td colspan="2">20</td> </tr> </tbody> </table>	Particular	CUTE	CPRE	Duration	2 hours	1.5 hours	Passing mark	75%	70%	3 sessions/day (Monday to Saturday except Friday)	09:00-11:00 12:00-14:00 15:00-17:00	0900-10:30 12:00-13:30 15:00-16:30	Candidate/ session	20	
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6.	Invigilation	<ul style="list-style-type: none"> • Virtual invigilation will be carried out through Microsoft Teams (MS Teams). • Candidates are required to sign in onto MS Teams via their mobile phone/tablet. 															
7.	Examination result	Preliminary examination result will be emailed to Candidates immediately after their session is completed.															

No	Item	Features
8.	Requirements to take iFVE	<ul style="list-style-type: none"> • Computer (laptop, desktop or tablet) installed with Chrome, Internet Explorer, Firefox, Safari or Opera; • Smart phone installed with MS Teams; • Stable internet connectivity; and • A quiet place/room, with proper lighting and setting. <p>Kindly refer to Notes to Candidates which a copy of the notes is available on FIMM's Website.</p> <p>Note: FIMM will not be responsible for any failure in taking iFVE due to non-compliance of the iFVE requirements by the Candidates. No refund will be entertained for such cases.</p>
9.	iFVE Rules	<ul style="list-style-type: none"> • By accessing the iFVE, Candidates agree to be bound by the iFVE rules. • FIMM has the right to disqualify or withhold Candidates' results if they are found to have breached any of the examination rules. <p>Kindly refer to the Notes to Candidates available on FIMM's website for further information on the rules.</p>
10.	Fee	Status quo.
11.	Registration for iFVE	<ul style="list-style-type: none"> • Register candidate and select the chosen examination date and time via iFVE Seat Booking Application; • Submit relevant Candidate's registration though FIS; • Email relevant Candidate's registration documents to Registration Department via registration@fimm.com.my;

No	Item	Features
		<ul style="list-style-type: none"> Registration / submission must be made prior to the dateline as stipulated in Table 1. <p><i>Note:</i> The date selection in FIS must be on the Monday of the selected examination week. However, Members/Distributors must input the correct time as chosen by the Candidate.</p>
12.	Pre-examination notification	Upon completion of registration of Candidates for iFVE, FIMM will contact each Candidate via email three (3) calendar days prior to examination date to confirm their registration and to inform them on details of their examination date and time.
13.	Confirmation of registration status	Once the registration of Consultant is completed, Members/Distributors will be notified.